

# Addison Aloian

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[Portfolio: AddisonAloian.com](http://Portfolio:AddisonAloian.com)

[Washington Square News Articles](#)

## Experience

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### Law & Crime

*Broadcast Intern // Remote // May – August 2020*

- Researched stories for coverage; logged live trials and chose selections to air
- Filed records requests and interacted with a virtual courtroom; created social media content

### Washington Square News

*Deputy Culture Editor // New York, New York // Present*

- Edits articles for NYU's student newspaper, deciding on budgeting and copy flow during production days
- Pitches, transcribes, and writes a variety of articles from profiles, to reports, to dining reviews

### Diacio Law

*Firm Assistant // Tampa, Florida // June – August 2019, January 2020*

- Wrote, called, faxed, and emailed medical record and bill requests from medical providers
- Called medical providers and insurance companies to confirm client account balances and confirming insurance use
- Scanned and uploaded documents, such as case files, correspondences, and closed case files, onto Aderant
- Organized file folders with client's file status, billing spreadsheet, ledgers, and the explanation of benefits documents

### Zeta Tau Alpha Sorority

*Corresponding Secretary // New York, New York // Present*

- Takes minutes at weekly Programming Council Meetings of New York University lambda theta chapter
- Works with directors to organize philanthropy and sisterhood events

### Berkeley Preparatory School Summer Arts Institute

*Assistant Teacher and Counselor // Tampa, Florida // June – July 2018*

- Worked in the music and theatre department of "Artists of Tomorrow, taught classes to children ages 3-14

### Yogurtology

*Shift Manager // Tampa, Florida // May – August 2018, January 2019*

- Functioned as the direct supervisor of the staff during a shift in the absence of the General Manager
- Completed bank deposits, counted money each morning and night, and settled the credit card batch

## Education

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### New York University

Expected Graduation Spring 2022, GPA: 3.917 / 4.000

B.F.A. Recorded Music, Tisch School of the Arts

B.A. Journalism, College of Arts and Sciences

### Relevant Courses

Journalistic Writing and Reporting

Music Video Production

Critical Music Writing

Writing and History of American Music

## Projects

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- "Jealous" demo recording – Songwriter, Co-Audio Engineer & Producer (via ProTools)
- "Sound-A-Like" mimicking song recording – Co-Audio Engineer & Producer (via ProTools)

## Skills

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- Website Design: Wix
- Microsoft Word, Excel, Publisher, PowerPoint, OneNote
- Video Editing: iMovie, Windows Movie Maker
- Social Media & Branding: Instagram, Twitter, Facebook, Facebook Live Video
- Photography
- Legal Management Software: Aderant
- Digital Audio Workstations: Logic Pro X, Pro Tools
- Music Score Writers: MuseScore and Sibelius